

North Lake Tahoe Fire Protection District

866 Oriole Way, Incline Village, NV 89451

Phone: (775) 831-0351



General Operational Permit Application

APPLICANT/POINT OF CONTACT:		EMAIL:
ADDRESS OF OPERATION:		PHONE:
BILLING ADDRESS:	STATE:	ZIP:
TYPE OF OPERATION, DESCRIPTION, AND TIMEFRAME:		
Application and permit fees will be based on the adopted fee schedule.		

Exhibit the following in a plan or scope of work. A site plan or floor plan may be requested.	Page #
Organizer name, address, email, and phone number on a either a site plan, floor plan, or scope of work letter.	
Emergency contact name, address, email, and phone number on the plan.	
Proposed areas, occupant loads, and time frames of the scope of work .	
If submitting a site plan, please exhibit fire access, fire hydrants, and fire extinguishers .	
If submitting a floor plan, please exhibit emergency egress and fire protection systems , including fire extinguishers .	
-Note: egress and fire protection systems cannot be obstructed in any capacity.	
Any sources of heat that will be utilized, such as heating, electrical power, mobile food trucks, or special effects .	
Please provide any manufacturer specifications on any products that will be utilized.	
-For interior operations, this may include decorative materials, finishes, or furnishings .	
-For exterior operations, this may include tents, canopies, temporary structures, and/or decorations .	
Outdoor events or operations will require a weather monitoring person for high wind events and Red Flag Days .	
An emergency evacuation plan may also be required pending information provided.	

Crowd Managers			
A gathering of <i>greater than 500</i> people, shall have Crowd Managers present.			
Crowd Manager(s) Name	Cell Phone Number	Driver License #	Attach Proof of Training

Crowd Manager duties, per the adopted Fire Code, shall include but not limited to:

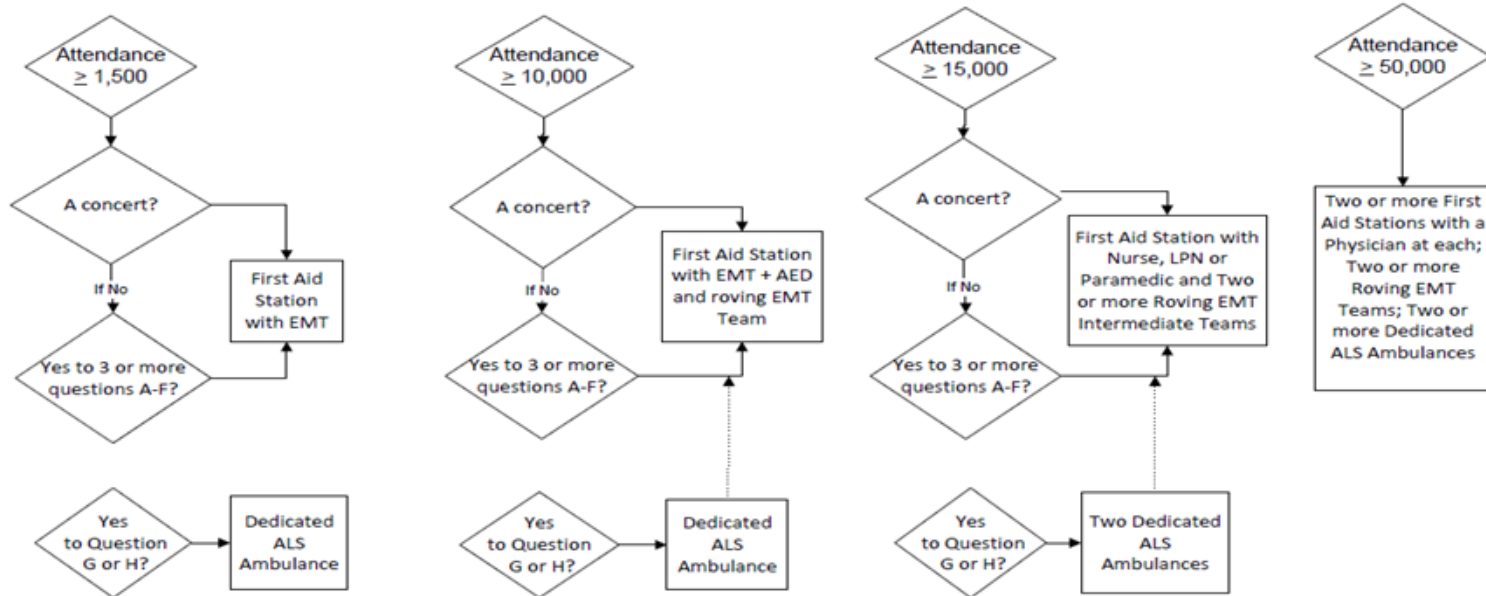
- ✓ Conduct an inspection of the area of responsibility and identify and address any obstruction of egress.
- ✓ Conduct an inspection of the work area to identify and mitigate any fire hazards or life safety issues.
- ✓ Verify compliance with all permit conditions, including those governing pyrotechnics and other special effects.
- ✓ Direct and assist the event attendees in evacuation during an emergency and assist response personnel when requested.
- ✓ Other duties required by the fire code official, as specified on the plan or operational permit.

By physically signing or electronically signing and submitting this application I acknowledge that all work will be performed in compliance with the codes and standards adopted by North Lake Tahoe Fire Protection District. Furthermore, all work will be completed by contractors and/or employees licensed through either the Nevada State Fire Marshal Division and/or the Nevada State Contractors Board, as applicable by NAC 477.300 and NRS 624.020.

I also recognize tents, membrane structures, stages and other items erected at the event may require separate permits from NLTFPD and other outside agencies including but not limited to [Washoe County](#), [Environmental Health](#), etc.

SIGNATURE: _____ **DATE:** _____

* The Point of Contact (POC) is the sole individual tasked with corresponding or communicating with the NLTFPD. All communications from this office will be addressed to the POC.



QUESTIONS

- A. High-risk activities such as sports, racing, etc.?
- B. Environmental hazards or extremes of heat or cold?
- C. Average age of crowd less than 25 or greater than 50?
- D. Crowd includes large numbers of persons with acute or chronic illnesses?
- E. Crowd density presents challenges for patient access or transfer to ambulance?
- F. Alcohol to be sold at the event, or a history of alcohol or drug use by the crowd at prior events?
- G. Past history of significant number of patient contacts at the event or patients transported to area hospitals?*
- H. Event greater than 5 miles from the closest hospital?

** Significant is defined as (1) the number of patient contacts is $\geq 0.7\%$ of the total number of attendees, or (2) transport rate to hospital by ambulance or private vehicle is $\geq 15\%$ of total patient contacts

DEFINITIONS

First Aid Station: Fixed location on site staffed by at least one Emergency Medical Technician or a person with a higher skill level capable of providing emergency medical care within their proscribed scope of practice.

Roving EMT Team: team of two or more personnel at the basic or EMT Intermediate level with treatment supplies to provide emergency medical care.

Dedicated ALS Ambulance: An Advanced Life Support ambulance staffed by a Paramedic and Intermediate EMT, or personnel with a higher skill level, and capable of providing transport of patients, but which will immediately respond back to the event site.