

1 **NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**
2 **BOARD OF DIRECTORS MEETING MINUTES**

3
4 **JUNE 15, 2016**

5
6 **LOCATION:** 863 Tanager, Incline Village, Nevada.

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8 **MEETING CALLED TO ORDER:** Chair Herron called the meeting to order at
9 12:00 p.m.

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11 **ROLL CALL OF THE NORTH LAKE TAHOE FIRE PROTECTION BOARD OF**
12 **DIRECTORS:** Upon roll call, the following Board Members were present
13 Susan Herron, Chair; Jeff Warner, Vice-Chairman; Dennis Perry, Secretary-
14 Treasurer; Dale Smith, Director; and Paul Zahler, Director.

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16 **GUESTS PRESENT:** Ryan Sommers, Interim Fire Chief NLTFPD; Geno
17 Menchetti, Legal Counsel; Carol Green, NLTFPD; Jeff Cutler, NLTFPD; Scott
18 Zimmerman, NLTFPD; Thomas Rores, NLTFPD; Steve Eikam, NLTFPD; Tim
19 Allen, NLTFPD; Jay Euse, NLTFPD; Ron Johnson, NLTFPD; Tia Rancourt,
20 NLTFPD; and Denise Bremer, Resident.

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22 **APPROVAL OF AGENDA:** The Agenda was approved as submitted with the
23 removal of "Public Hearing" from the title.

24
25 **NRS 241.020 RE: PUBLIC COMMENT: This is a Time for the Public to**
26 **Comment on any Matter, Whether or Not it is Included on the**
27 **Agenda of this Meeting.** None.

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29 **PUBLIC HEARING:**

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31 **CONSENT AGENDA** No changes were made to the consent agenda items;
32 Chair Herron deemed them approved as submitted.

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34 **APPROVAL OF MINUTES OF THE MAY 18, 2016 BOARD OF**
35 **DIRECTORS MEETING.**

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37 **APPROVAL OF ACCOUNTS PAYABLE REPORT FOR MAY 2016.**

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39 **APPROVAL OF THE MONTHLY MANAGEMENT REPORT FOR MAY 2016.**

40
41 **NEW BUSINESS:**

42
43 **1. Discussion and Possible Action to Approve Resolution 16-2 to**
44 **augment the 2015-2016 Capital Projects Fund in the amount of**
45 **\$194,391 (Presented by Chief Ryan Sommers)**

46 Chief Sommers explained that this discussion and possible action is a

1 formality for the State of Nevada. Back on January 20, there was an agenda
2 item to purchase two new pickup trucks and that the augmentation was
3 because they were not a previous line item. Chief Sommers explained that
4 because they were not a line item on the budget, these trucks would need to
5 be re-agenized to meet State of Nevada requirements. The funds used to
6 cover these trucks were moved from a separate fund in the budget to be
7 allocated specifically for these vehicles.

8 Chair Herron asked for clarification on the amount presented in the item
9 because at the January 20th meeting, there was only \$30,000 that was
10 supposed to be augmented for the item and the amount that the Capital
11 Projects Fund Budget is now being increased by is \$194,391.

12 Chief Sommers explained that the increase was due to the Department of
13 Taxation's requirement to use the entire excess beginning fund balance and
14 any unbudgeted revenue for the augmentation amount. This means that the
15 District needed to include the original amount, as well as any unbudgeted
16 revenue collected in that account.

17
18 Director Smith made a motion to adopt the resolution 16-2 as presented to
19 the board. Director Warner seconded the motion. Motion passed 5-0.

20 21 **2. Discussion and Possible Action to Hear Collective Bargaining** 22 **Agreement Grievance filed by Engineer Zimmerman (Presented by** 23 **Chief Ryan Sommers)**

24 Chief Sommers introduced the item and gave Engineer Zimmerman the
25 floor. Engineer Zimmerman explained to the board the reason behind his
26 grievance was because his vacation time had been canceled several weeks
27 prior and he felt that an agreement as to how his vacation time would be
28 credited back to him had not yet been reached in a timely manner. Engineer
29 Zimmerman explained that per the CBA, vacation can only be canceled due
30 to extreme fire danger, which did not apply to the circumstances during
31 which his vacation time was canceled.

32 Chair Herron wanted to clarify that in Engineer Zimmerman's packet, there
33 was a memorandum addressed to her but that it was never sent ahead of
34 time, as she had not seen it until receiving the board packet. Engineer
35 Zimmerman confirmed that it was only addressed to her as the Chair of the
36 Board, but was never sent ahead of time.

37 Engineer Zimmerman expressed that he is very open to working with Chief
38 Sommer, the Union and the staff to come to some sort of resolution to this
39 issue. He expressed concern that with what has already occurred, the
40 District is violating the CBA.

41 Director Zahler asked Chief Sommers how many times this kind of incident
42 has occurred and does the District keep track of how many times this has
43 happened in the past.

44 Chief Sommers said that while it has happened in the past, but has not
45 occurred enough times to warrant staff members keeping a running log of
46 how many times these kinds of situations have happened. To the best of his

1 knowledge, Chief Sommers felt as if it has only happened maybe 6 times in
2 the past 6 years, but certainly not frequently.

3 Engineer Zimmerman said that Labor Management is working on an
4 agreement currently and that he would like to have the Board oversees the
5 agreement to make sure that the process continues to move forward and
6 that it gets resolved in a timely manner.

7 Captain Green expressed that the Union is working with Labor Management
8 and Engineer Zimmerman to get this resolved as quickly as possible.

9 Chair Herron asked what Zimmerman and the District felt would be a
10 reasonable timeline to get this resolved. Chief Sommers said that he had
11 met with the Battalion Chiefs about how to resolve staffing issues and would
12 like to include both the union and other staff members' input. Chief
13 Sommers said that a SOG should be available and "in service" by July 15,
14 which would help outline procedures for these kinds of staffing issues. He
15 expressed that if the District and Union can come to an agreement, then the
16 Board of Directors would not have to take action on this matter.

17 Legal Counsel Geno Menchetti stated that there is no action needed to be
18 taken and that the District appreciated Engineer Zimmerman for bringing
19 this forward to the Board of Directors and making them aware of the
20 situation.

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22 **OLD BUSINESS:** None.

23
24 **REPORTS:**

25 **A. Legal Counsel Reports** None.

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27 **B. Board of Directors Comments/ Reports** None.

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29 **C. Fire Chief Reports**

30 Chief Sommers informed the Board that Truck 11 is still out of service and is
31 being repaired in Southern California. A general testing of the trucks
32 equipment was tested and there were additional items that were found that
33 needed to be fixed. The District's Annual Operation Agreements with the
34 federal and local government agencies have been signed for wildland
35 firefighting. Wildland season has started and the crew was currently on their
36 way back from their first fire of the season in Northern California/ Southern
37 Oregon. July 4th Incident Action Plan will be out in conjunction with the
38 Sheriff's Department. Lakeshore and a few other areas around Incline Village
39 will have traffic control on July 4th weekend.

40 Director Perry asked about the Fire Engine that was sold and where it ended
41 up. Chief Sommers explained that it was put out to bid but there were no
42 appropriate bids. Therefore, the engine went to a volunteer fire department
43 in Oregon.

44
45 **D. Chief Officers Reports**

46 Battalion Chief Eikam informed the Board that Wildland Fire Season has

1 officially begun and that the District had responded to a drowning on the
2 West Shore recently. He expressed that the busy summer season is off and
3 running and that the District was keeping up with the influx of calls.

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5 **E. Business Manager Reports None.**

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7 **F. Public Education Information Officer Reports**

8 Tia Rancourt informed the Board that the summer water safety information
9 has been circulated to the community and Tahoe Basin and NLTFPD taught
10 almost 300 kids at ski beach along with the Coast Guard and other
11 organizations around Lake Tahoe. It was decided that the Tahoe Basin get
12 together and create a campaign urging water safety for visitors and locals
13 alike. The Think First campaign, which related to thinking about fire safety
14 before anything happens, is currently being rolled out on social media. The
15 Crystal Bay Block Party will occur on June 25th at the Tahoe Biltmore parking
16 lot. All are invited to attend and stress the importance of Defensible Space in
17 our area. The District has taught 51 CPR classes and trained 308 students
18 over the past month and the annual July 4th Pancake Breakfast is right
19 around the corner on Saturday, July 2nd. Preparations are in place and the
20 community is once again highly anticipating this event. She also informed
21 the Board that the 2016 Paramedic Refresher save the date flyer would be
22 sent out later that day for the event in November/ December and that
23 planning was moving forward with it.

24
25 **NRS 241.020 RE: PUBLIC COMMENT. This is a time for the public to**
26 **comment on any matter, whether or not it is Included on the agenda**
27 **of this meeting.** None.

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29 **Meeting Adjournment.** Chair Herron adjourned the meeting at 12:24 p.m.

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37 Elizabeth Erdelyi, Secretary

Susan Herron, Chair